

## GIFT AID DECLARATION

### NOTTINGHAM ROMAN CATHOLIC DIOCESAN TRUSTEES

Surname: ..... (Title: .....)

Christian name(s): .....

Address: .....

.....

.....

.....

Post Code: ..... N.I. Number: .....

Parish: .....

**I wish the Diocese to treat all donations I have made since 6th April 2000, and all donations I make from the date of this declaration until I notify you otherwise as Gift Aid Donations**

*In signing this Declaration, I also give consent for the personal data which it contains to be stored and processed electronically or manually for any purpose related to the Nottingham Diocesan Gift Aid Scheme*

**Signed:** ..... **Date:** ...../...../.....

**At the date of this Declaration, the Diocese will be able to claim .....p for every £1 you give, provided you pay enough tax to cover the amount reclaimed.**

## Notes for the Donor

1. If this declaration covers donations you may make in the future:
  - Please notify the diocese if you change your address while the declaration is still in force.
  - You can cancel the declaration at any time by notifying the diocese - it will not then apply to donations you make on or after the date of cancellation or such later date as you specify.
2. You must pay an amount of income tax and/or capital gains tax at least equal to the tax that the diocese reclaims on your donations in the tax year. The tax rate applicable to the date of this declaration is written on the bottom left hand side of this form.
3. If in future your circumstances change and you no longer pay tax on your income and capital gains equal to the tax the diocese reclaims, you can cancel your declaration. (*see note 1 above*).
4. If you pay tax at the higher rate, you can claim further tax relief in your Self Assessment tax return.
5. If you are unsure whether your donations qualify for Gift Aid tax relief, please contact the Diocesan Finance Officer (0115 953 9800) or your local tax office.

Diocesan Finance Office  
Willson House  
Derby Road  
Nottingham NG1 5AW